

ABANDONED PROPERTY NOTICE LETTER

Recipient Name:

Recipient Address:

City, State, ZIP:

Subject: Notice of Abandoned Property

Dear Property Owner or Occupant, This letter serves as formal notification regarding property currently held in our possession which appears to be abandoned under applicable state laws. We have made reasonable efforts to identify and contact the rightful owner or party entitled to reclaim the property. This notice is provided in compliance with the Abandoned Property statutes of the United States and relevant state regulations.

Description of Abandoned Property:

The property consists of the following items (if applicable, include serial numbers, descriptions, and any identifying marks):

Notification of Intent:

If you believe you are the rightful owner or have an interest in the property described above, you must contact us within the time period prescribed by law to reclaim your property. Failure to respond or claim the property within the legal timeframe may result in the disposition of the property in accordance with applicable abandoned property laws, which may include sale, destruction, or other lawful means.

Claiming Your Property:

To reclaim your property, please provide valid proof of ownership or lawful entitlement, and contact the following person or office to arrange retrieval: Contact Name: Phone Number: Email Address: Physical Address:

Legal Rights and Obligations:

This notice and any subsequent disposition of the property are governed by applicable federal and state laws, including but not limited to the Uniform Unclaimed Property Act or similar statutes. The holder of the property affirms that all actions taken are in compliance with such laws and that all reasonable efforts to contact rightful owners have been made.

Limitation of Liability:

The holder of the abandoned property shall not be liable for any loss, damage, or claims arising from the disposition of the property, provided all legal requirements have been met. It is the responsibility of the owner or claimant to maintain records sufficient to establish ownership.

Acknowledgment:

By receiving this notice, you acknowledge the terms herein and understand the procedures and timelines related to the abandoned property as described above.

Property Holder/Agent Signature

Owner/Claimant Signature

Signature: _____

Signature: _____

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