

BUSINESS OFFER LETTER

To: _____

From: _____

Subject:

Offer for Business Collaboration / Service Agreement

Introduction:

Dear Sir or Madam, We are pleased to submit this Business Offer Letter outlining the terms and conditions under which we propose to collaborate and provide services. This letter serves as a formal offer and is intended to facilitate mutual understanding and agreement on the proposed business relationship.

Parties Involved:

This offer is made between [Your Company Name], hereinafter referred to as the "Provider," and [Recipient Company Name], hereinafter referred to as the "Client." Both parties agree to engage in good faith negotiations and to abide by the terms set forth herein.

Scope of Services / Products:

Provider agrees to deliver the following services/products to Client, subject to the terms and conditions of this Letter and any subsequent definitive agreements: - Detailed description of services/products - Delivery timelines and milestones - Performance standards and specifications

Offer Terms and Conditions:

1. Price and Payment: The total consideration for the services/products shall be USD _____. Payment shall be made in accordance with the following schedule: - Deposit: _____ USD upon execution of this Letter - Balance: _____ USD upon completion/delivery 2. Validity: This offer is valid until acceptance by Client or withdrawal by Provider. 3. Confidentiality: Both parties agree to maintain confidentiality of all proprietary information disclosed. 4. Compliance: Both parties shall comply with all applicable federal, state, and local laws and regulations. 5. Limitation of Liability: Provider's liability arising out of or relating to this offer shall be limited to the amount paid by Client under this Letter. 6. Governing Law and Jurisdiction: This offer and any resulting agreements shall be governed by the laws of the State of _____, without regard to conflict of laws principles. The parties consent to the exclusive jurisdiction and venue of the state or federal courts located in _____ County, _____. 7. Independent Contractor: Provider shall act as an independent contractor and not as an employee, partner, or agent of Client.

Acceptance:

If the foregoing terms are acceptable, please indicate your agreement by signing below. This Letter shall become a binding and enforceable agreement upon the signatures of both parties.

PROVIDER'S AUTHORIZED SIGNATURE

CLIENT'S AUTHORIZED SIGNATURE

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

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