

CAM RECONCILIATION LETTER

To: _____

From:

Company Name: _____

Contact Person: _____

Email: _____

Phone: _____

Reconciliation Period:

Start Date: _____ End Date: _____

CAM Account Information:

Account Number: _____

Property Address: _____

Reconciliation Details:

This letter serves as the official reconciliation statement for the Common Area Maintenance (CAM) charges applicable to the above referenced account and reconciliation period. The following summarizes the charges, payments, adjustments, and outstanding balances as determined by our records and in accordance with the governing documents applicable to the property.

Charges Summary:

Description	Amount (USD)
CAM Charges Assessed	_____
Payments Received	_____
Adjustments/Credits	_____
Total Balance Due	_____

Notes and Comments:

1. All payments must be received in accordance with the terms set forth by the managing entity. 2. Any discrepancies or disputes must be communicated in writing within the timeframes specified in the governing documents. 3. Failure to pay outstanding balances may result in assessments of late fees, interest, and/or legal action as permitted under applicable law.

Authorization and Certification:

I hereby certify that the information provided herein is true and accurate to the best of my knowledge and that this reconciliation statement complies with all governing documents and applicable laws of the United States.

Authorized Signature

Recipient Signature

Signature: _____

Signature: _____

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