

# CEASE AND DESIST LETTER – DEFAMATION

Sender: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Recipient: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Re:**

Cease and Desist – Defamation

**Dear Sir/Madam:**

This letter serves as a formal demand for you to immediately cease and desist from making any false, defamatory, or disparaging statements concerning the undersigned or their associates, whether orally, in writing, or via electronic or social media platforms. The statements made to date are factually incorrect, malicious, and have caused significant harm to the reputation and standing of the undersigned.

**Statements of Concern:**

The following statements, among others, constitute defamation as defined under United States law: 1) [Insert specific false statement here]; 2) [Insert specific false statement here]; and all related publications, communications, or postings.

**Legal Grounds:**

Under applicable federal and state laws, defamation encompasses any false communication, either written or spoken, that injures another's reputation. The undersigned reserves all rights to pursue all available legal remedies including, but not limited to, claims for damages, injunctive relief, and attorney's fees.

**Demand:**

You are hereby demanded to immediately cease and desist from making or disseminating any further defamatory statements about the undersigned. Failure to comply with this demand may result in immediate legal action without further notice.

**Request for Retraction and Apology:**

Within seven (7) days of receipt of this letter, you are demanded to provide a written retraction of all defamatory statements to all parties to whom such statements were communicated. Additionally, a formal written apology must be issued to the undersigned, acknowledging the falsity of the statements and the harm caused.

**Reservation of Rights:**

Nothing contained herein shall be deemed a waiver of any rights or remedies the undersigned may have, all of which are expressly reserved.

Sincerely,

**SENDER'S SIGNATURE**

**RECIPIENT'S ACKNOWLEDGEMENT**

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