

CONFIRMATION OF PAID IN FULL LETTER

To: _____

From: _____

Re: Confirmation of Debt Paid In Full

Dear Sir/Madam,

This letter serves as formal confirmation that the debt owed by you to our client, referenced herein, has been paid in full. This settlement satisfies all obligations related to the account ending with the last four digits provided upon request and releases you from any further liability under this account.

Account Information:

Account Name: _____

Account Number: _____

Original Creditor: _____

Debt Collector: _____

Payment Details:

Total Amount Paid: _____

Date of Final Payment: _____

Method of Payment: _____

Acknowledgment of Payment:

We confirm receipt of the total payment amount in full satisfaction of the debt described above. No further payments are required, and all collection activities with respect to this debt have ceased. This letter should be retained for your records.

Credit Reporting:

Upon receipt of this confirmation letter, we have notified all relevant credit reporting agencies to update your credit file to reflect that the above referenced debt has been paid in full. This update will be reflected in your credit report in accordance with applicable laws.

Legal Compliance:

This letter is issued in compliance with the Fair Debt Collection Practices Act (FDCPA) and other applicable federal and state laws governing debt collection. It confirms that you have fulfilled your financial obligations relating to the referenced debt and is intended for your use in any disputes or inquiries regarding this account.

Release of Liability:

By this letter, the Debt Collector and the Creditor release you from any further liability regarding this debt. This confirmation does not negate any other debts or obligations you may have with other creditors.

Contact Information:

If you have any questions regarding this confirmation or require additional documentation, please contact our office using the information provided below.

Sincerely,

Authorized Representative
Debt Collector Company Name
Phone: _____
Email: _____

Notice:

This letter is provided for informational purposes only and is not intended to serve as legal advice. Retain this letter for your personal records. If you believe this confirmation is inaccurate or if you have unresolved concerns, consult a qualified attorney or your state consumer protection office.

Authorized Signature

Date

Signature: _____

Date: _____

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