

# NOTARIZED LETTER OF ACKNOWLEDGMENT AND AGREEMENT

To Whom It May Concern:

This Notarized Letter (the “Letter”) is made voluntarily by the undersigned individual or entity (the “Declarant”) and is intended to be legally binding and enforceable under the laws of the United States. By executing this Letter, the Declarant affirms, acknowledges, and agrees as follows:

## **1. Declarant Identity and Capacity**

Declarant hereby affirms that the information provided herein is true, accurate, and complete to the best of Declarant’s knowledge and belief. Declarant confirms having the legal capacity and authority to execute this Letter and to be bound by its terms.

## **2. Purpose and Use**

This Letter is provided as formal acknowledgment of the facts, representations, and agreements contained herein for all lawful purposes, including but not limited to legal, financial, and administrative proceedings or transactions.

## **3. Affirmation of Truthfulness**

Declarant affirms that all statements made, attestations provided, and information disclosed in this Letter are truthful and correct, with full understanding that any material misrepresentation, omission, or false statement may subject Declarant to civil or criminal liability.

## **4. Scope of Agreement**

This Letter shall be binding upon Declarant and Declarant’s successors, assigns, heirs, and legal representatives. Declarant agrees to cooperate fully, provide additional information if requested, and comply with any applicable laws or regulations related to the matters addressed herein.

## **5. Notarization and Verification**

Declarant acknowledges that this Letter has been duly notarized by a qualified Notary Public authorized under the jurisdiction of the United States, thereby verifying Declarant’s identity and voluntary execution of this Letter.

## **6. Governing Law and Jurisdiction**

This Letter shall be governed by and construed in accordance with the laws of the United States of America without regard to conflict-of-law principles. Declarant consents to the exclusive jurisdiction and venue of federal and state courts located within the United States for any disputes arising hereunder.

## **7. Severability**

If any provision of this Letter is held to be invalid, illegal, or unenforceable, such provision shall be severed and the remainder of the Letter shall remain in full force and effect.

## **8. Entire Agreement**

This Letter constitutes the entire agreement between Declarant and any recipients regarding the subject matter hereof, superseding all prior discussions, agreements, or understandings, whether written or oral.

## **9. No Waiver**

No failure or delay by any party in exercising any right or remedy provided herein shall operate as a waiver thereof.

**10. Execution and Counterparts**

This Letter may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

Declarant Full Name: \_\_\_\_\_  
Declarant Address: \_\_\_\_\_  
Declarant Phone Number / Email: \_\_\_\_\_  
Identification Type (e.g., Driver's License, Passport): \_\_\_\_\_  
Identification Number: \_\_\_\_\_  
State and Country of Issuance: \_\_\_\_\_

**NOTARY PUBLIC ACKNOWLEDGEMENT**

**State of** \_\_\_\_\_  
**County of** \_\_\_\_\_

**On this** \_\_\_\_\_ **day of** \_\_\_\_\_, **before me, a Notary Public in and for said State, personally appearing**

**I certify under PENALTY OF PERJURY under the laws of the State of** \_\_\_\_\_ **that the foregoing party**

**WITNESS my hand and official seal.**

**DECLARANT SIGNATURE**

**NOTARY PUBLIC SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Seal / Stamp:

Original source of this document:

<https://lettertemplate-us.com/notarized-letter/>

Did you find this template helpful?

Find more updated templates at:

<https://lettertemplate-us.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.  
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.  
It is recommended to consult a legal professional for each specific case.