

OLD TIME LETTER

To: _____

Subject: _____

Sender Information:

Full Name / Entity Name: _____

Address: _____

Phone / Email: _____

Recipient Information:

Full Name / Entity Name: _____

Address: _____

Phone / Email: _____

Details of the Letter:

This Old Time Letter serves as a formal, legally binding communication between the Sender and Recipient and is governed by the laws of the United States of America. It affirms the intentions, commitments, and representations herein contained, and is enforceable to the fullest extent permitted by applicable law. 1. Purpose: This Letter is intended to establish a solemn and explicit record of the Sender's declaration, intentions, or demands as delineated in the clauses below. 2. Parties: The Sender and Recipient acknowledge their identities as set forth in this Letter and warrant that they have full authority to enter this communication. 3. Terms and Conditions: The Sender asserts the following terms, which the Recipient is deemed to have acknowledged upon receipt of this Letter: - All statements herein are truthful and accurate to the best knowledge of the Sender. - The Recipient shall act in accordance with these terms or shall be subject to remedies under United States law. - Any disputes arising under or relating to this Letter shall be subject to exclusive jurisdiction and venue in the courts of the United States. 4. Confidentiality: The contents herein shall be treated with strict confidentiality unless disclosure is required by law or agreed to in writing by both parties. 5. No Waiver: Failure to enforce any provision shall not constitute a waiver of any rights. 6. Severability: Should any provision be found invalid or unenforceable, the remainder shall remain in full force and effect. 7. Entire Agreement: This Letter embodies the entire understanding between parties with respect to its subject matter. This Letter is executed without prejudice and with full intention of binding the parties to its enforceable terms.

SENDER SIGNATURE

RECIPIENT SIGNATURE

Signature: _____

Signature: _____

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