

REQUEST FOR PROPOSAL (RFP) REJECTION LETTER

Addressee Name: _____

Company/Organization: _____

Address: _____

Subject:

Notice of Rejection of Proposal Submitted in Response to Request for Proposal (RFP)

Dear Sir/Madam,

We appreciate the time and effort your organization invested in preparing and submitting a proposal in response to the Request for Proposal (RFP) issued by our company. After a thorough and careful evaluation of all submissions, we regret to inform you that your proposal has not been selected for further consideration.

This decision was based on a comprehensive evaluation of all proposals against the criteria set forth in the RFP, including but not limited to compliance with requirements, technical approach, experience, cost, and overall value to our organization. Please be assured that your proposal received full and fair consideration.

Please note that this notification does not imply any judgment on the quality of your proposal or your organization's capabilities. We encourage you to participate in future procurement opportunities with our company.

Due to confidentiality and procurement policies, the specific reasons for rejection will not be disclosed. However, if you require additional feedback or have questions, you may contact the designated procurement officer listed in the original RFP documentation.

All information contained in your proposal will be handled in accordance with applicable laws and regulations governing confidentiality and proprietary information. We respect and protect the confidentiality of your submission to the fullest extent permitted by law.

This rejection letter constitutes a final decision regarding the referenced RFP and does not give rise to any contractual obligations or liabilities on the part of our company. We disclaim any warranties or representations other than those expressly stated in the RFP documents.

We thank you again for your interest and for the opportunity to consider your proposal.

Sincerely,

Authorized Representative

Name:

Title:

Company:

Contact Information:

Authorized Signature:

Date:

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