

SUMMER CAMP LETTER TO PARENTS

Dear Parents / Guardians:

We are pleased to welcome your child to our upcoming Summer Camp program. This letter contains important information regarding the camp schedule, policies, and requirements to ensure a safe, enjoyable, and enriching experience for all participants.

Camp Information:

Our Summer Camp operates from Monday through Friday, with daily hours from 8:00 AM to 5:00 PM. Camp activities include outdoor games, educational workshops, arts and crafts, and supervised swimming sessions. All camp staff are trained in first aid, CPR, and child safety protocols.

Registration and Fees:

A completed registration form and payment in full are required to secure your child's spot. All fees are non-refundable except in cases of camp cancellation by the organizers. Please ensure all medical and emergency contact information is accurate and up-to-date.

Health and Safety Policies:

Parents must inform camp staff of any allergies, medical conditions, or special needs their child has prior to camp start. Campers exhibiting contagious illness symptoms must not attend camp and require a doctor's clearance for return. We maintain strict hygiene and sanitation protocols and adhere to all local public health guidelines.

Camper Code of Conduct:

All campers are expected to behave respectfully towards staff and peers, follow instructions, and participate in activities safely. Inappropriate behavior, including bullying or vandalism, may result in suspension or dismissal from camp without refund.

Transportation and Pick-Up:

Parents are responsible for timely drop-off and pick-up of campers. Authorized individuals must be designated on the registration form for camper release. Photo identification will be required at pick-up to ensure camper safety.

Media Release:

By participating in camp, you grant permission for photographs and videos of your child to be used for promotional and educational purposes by the camp organization. If you do not consent, please notify the camp administration in writing prior to the start of camp.

Liability Waiver and Indemnification:

Parents or guardians acknowledge that participation in camp activities involves inherent risks. By enrolling your child, you agree to release, indemnify, and hold harmless the camp, its employees, volunteers, and affiliates from any claims arising out of injury, loss, or damage sustained during camp, except those caused by gross negligence or willful misconduct.

Emergency Procedures:

In the event of a medical emergency, camp staff will make reasonable efforts to contact the emergency contacts listed on the registration form and seek appropriate medical care for your child. Parents authorize camp personnel to act in their behalf in the event of an emergency requiring immediate medical treatment.

Cancellation and Refund Policy:

Camp reserves the right to cancel or modify programs as necessary. In such cases, full refunds will be issued. No refunds are available for voluntary withdrawal after camp start. Requests for refund due to illness or emergency will be considered on a case-by-case basis and must be submitted in writing.

Privacy and Data Protection:

The camp collects and uses personal information solely for registration, communication, and safety purposes. Information is stored securely and not shared with unauthorized third parties except as required by law or emergency situations.

We look forward to a fun and engaging summer experience for your child. Please retain this letter for your records and contact us with any questions or concerns.

PARENT/GUARDIAN SIGNATURE

CAMP DIRECTOR SIGNATURE

Signature: _____

Signature: _____

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